

## **RITUL GOHIL**

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### **SUMMARY**

An effective individual with experience as a Field Coordinator/ Quality coordinator is keenly in quest of an opportunity to learn and contribute to the construction realm. I have experience working under industry experts and professionals. My areas of expertise are coordination, an inspection of the site, resource allocation, daily reporting, and project management.

### **EDUCATION**

- **Master of Civil Engineering (2021-2022)** **Windsor, ON**  
University Of Windsor  
Courses: Engineering Project Management, Project Planning and Control, and Intelligent Transportation system
- **Bachelor of Civil Engineering (2016-2020)** **Gujarat, India**  
Kadi Sarva Vishwavidyalaya (LDRP-ITR)

### **PROFESSIONAL SKILLS**

- A track record of maintaining a professional standard of verbal and written communication with contractors, sub-contractors, stakeholders, clients, industry experts, and team members.
- Proficient in technical skills like project management, QA/QC analysis, estimating, contract documentation, soil testing, material management, site management, quantity surveying, and daily reporting.
- Solid ability to interpret, read, explain and prepare architectural/ construction drawings, estimation, and tender documentation.
- Capable at maintaining multitasking and working in high-pressurized environments. Also, efficient at working with strong integrity, less deficiency, and more efficiency in any realm.
- **Computer Skills:** MS Office Suite, AutoCAD, Revit, Bluebeam, Civil 3D, Primavera.

### **WORK EXPERIENCE**

#### **Field Coordinator**

**January 2021 – August 2021**

GPC Infrastructure Pvt.LTD Gujarat, India

- I have experience working on a project which was of \$20 million (A large Retail Mall) and I had a major role in working and assisting project managers, and project coordinators in making a strategic plan for the execution of work, inspecting the site and other fieldwork which led my company to finish the number of tasks in a short time.
- I also took over the responsibility of assisting others by providing technical engineering guidance and interpretations of plans. I was also assigned the responsibility of technical reviews, constructability, tracking and ordering materials and generating technical submittals, and RFIS which resulted in 10% Of the company's resources.

- Attended meetings and developed relations with key stakeholders and liaised between consultants, contractors, clients, and the project management team. Also, I was responsible for playing a pivotal role in purchasing/cost budgeting for projects which reduced the cost by 5% on a \$20 million project.
- Always put efforts to follow company policies and procedures and maintained safety conditions on the site. On-site report for purpose of QA session participation. Also conducted near daily on-site quality control inspections to make sure work was done up to company's standards.

### **Quality Coordinator**

**August 2020 – December 2020**

GPC Infrastructure Pvt. LTD Gujarat, India

- Entrusted for the project which was \$20 million (Large Retail Malls 700 sqm) that cost \$20 million for QA/QC activities. Monitored the predominant building materials like soil, aggregates, and concrete.
- Performed disparate tests on building materials to ensure their quality and prepared samples for reference.
- Carried out on-site inspection and in-house testing of concrete, asphalt, rebar, quality, and safety. Read basic technical drawings.
- Compile deliverable documentation such as technical reports, summaries, daily progress reports, and data sheets.

### **Construction Technician (Apprenticeship)**

**January 2020– July 2020**

GPC Infrastructure Pvt. LTD Gujarat, India

- Assisted engineers and project managers with managing projects which are to build residential houses (cost: \$1 million) and was also responsible for estimating costing and price schedules which resulted in benefits of the company.
- Calculated quantity take-off, labor & equipment costs using data management skills and developed bid package estimate documents also kept a record of work.
- Was in charge of performing various tests like concrete compression strength, granular material tests, and some tests on asphalt.

### **VOLUNTEER WORK**

- **Civil Engineering Representative, University of Windsor (2021-2022)**  
Elected as civil engineering representative during my master's degree at the University of Windsor. Responsible for managing many mega events and solving queries of students.