

May 16, 2023



## **Required Immediately ICI Construction Project Manager**

**Daoust Construction**, a well-established ICI General Contractor and Construction Manager located in Ottawa, has an immediate opening for a locally experienced institutional construction Project Manager to manage projects located in the Clarence-Rockland, Ottawa, to Trenton area in Ontario.

### **Roles and Responsibilities:**

- Lead and oversee a construction project,
- Collaborate and actively communicate with the Consultant, the Owner, local authorities, the Subcontractors and suppliers.
- Develop and manage the Construction Schedule.
- Manage the Subcontractors.
- Manage submittal and review of shop drawing submittal and review.
- Manage Project Meetings and produce Minutes of Meetings.
- Control and monitor construction costs.
- Hands on management of Changes to the Contract Price and the Contract Time.
- Work Closely with the Site Superintendent to:
  - Maintain a safe job site and ensure compliance with OHS/A and the company's H&S Policy and Program.
  - Review site conditions and progress.
  - Ensure the timely availability of resources on site.
  - Maintain and enforce good construction standards and quality control.

### **Preferred Qualifications:**

- Minimum 5 years' Project Management experience in the ICI construction sector for renovation and addition projects with continued occupancy in particular.
- Has managed and completed ICI projects of \$3M and higher.
- Excellent management, organisational, technical and interpersonal skills.
- Knowledgeable with the CCDC 2 Stipulated Price Contract and the CCA 1 Stipulated Price Subcontract.
- Must hold a G-Class Driver's License and have a vehicle to travel to the construction sites.
- Bilingual (French and English – spoken and written) would be preferred;

Please submit your resume and references to «[president@dc.ca](mailto:president@dc.ca)».

Applications without a resume will NOT be considered. Only qualified applicants will be contacted.

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