

Anish Valmiki, M. Eng Civil.

Ottawa, Ontario - K1S5P3.

Phone number: [3435581632](tel:3435581632)

Email address: Anshvalmiki1997@gmail.com

LinkedIn: <https://www.linkedin.com/in/anishvalmiki/>

As a highly motivated Civil Engineer with 3 years of experience and a strong foundation in project coordination and management, I am eager to bring my commitment to quality, safety, and integrity to the Construction Project Coordinator role. My experience in supervising subcontractor operations, preparing work plans, and ensuring the quality of field operations is well-aligned with the dynamic demands of coordinating construction tasks and field crews across various locations and climates. With a proven track record of taking initiative, maintaining strong interpersonal communication, and a passion for excellence, I am prepared to support field operations with a detail-oriented and safety-focused approach.

SKILLS PROFILE.

- Sharpened interpersonal communication and management skills as a Project Coordinator for various locations.
- Supervised field operations, monitoring site progress as per Management Planning & Targets.
- Developed proficiency in concrete durability design and testing as per ACI, ensuring the quality of on-site operations.
- Gained basic knowledge of structural design, earthquake engineering, and blast engineering for construction projects.
- Proficient in MS Office Suite, Microsoft Project, Primavera P-6, and AutoCAD.
- Able to work independently and interpret drawings.
- Valid Driver's License and open to relocate.

WORK EXPERIENCE.

QUALITY HEIGHTCON PVT LTD.

June 2020 to December 2022

Project Details: Sun City, Powai. (Project Coordinator)

Led a multi-story residential architecture project of 40 stories with 6 levels of podium parking + 2 levels of underground parking, totaling \$9.1M CAD.

- Managed diverse construction tasks for PT Slab, RCC, Blockwork & plaster following basic principles.
- Conducted quality inspections on RCC, blockwork, and gypsum as per project specifications to ensure the quality of field operations.
- Led weekly site coordination meetings for upcoming week planning as a reliable field coordinator.
- Maintained essential documents for project planning, billings, quality control, and legal compliance with a strong work ethic.
- Monitored construction activities to ensure adherence to technical requirements & safety regulations in various locations.
- Tested construction materials as per standards to ensure quality & integrity.
- Performed field inspections for tendon profile & grouting quality following regulatory guidelines.

Project Details: Ajmera Sikova- AJMERA REALITY AND INFRA PVT LTD. (Jr Project Coordinator)

Constructed commercial high-rise Tower of G+14 Storey and 4- Tower Parking using conventional formwork and Mivan formwork with a total built-up area of 1750 sqm and 1200 sqm respectively, totaling CAD 6.3M showcasing strong work ethic.

- Engineered projects involving pile/raft foundations, post-tension slabs & composite structures for heavy civil projects.
- Led labor force planning through daily site operations including monitoring performance to ensure reliable attendance.
- Documented field records of newly received drawings explaining them to contractors, supervisors, and field crews.
- Prepared BOQ for item rate contract work in Excel, verifying it with the project manager (PM).
- Created BBS and cross-checked with the client engineer following basic construction principles.
- Generated pour cards, checklists, daily progress reports (DPRs), and other site documents.
- Developed work progress reports (daily, weekly & monthly) for on-site operations.
- Supervised over 200 building workers through effective workforce planning.
- Planned and scheduled tasks according to the project schedule with strong attention to detail, tracking progress effectively for construction management.

Rawaat International LLC, Dubai, UAE.

September 2019 to January 2020

Project Details: Dare Adventure Park, Yas Mall, Abu Dhabi. (Estimation Engineer and coordinator)

- Prepared bills of quantities in accordance with specifications and raised RFIs and NCRs for contractors, showcasing proficiency in subtrade partner management.
- Analyzed data from shop drawings to establish working relationships with field crews & supervisors.
- Conducted on-site estimating, billing, & activity planning following fundamental building techniques principles.
- Prepared monthly reconciliation statements for building materials supplied by the client, showcasing strong attention to detail and organization.
- Estimated and priced projects based on specifications following fundamental building techniques principles.

- Coordinated with the client, architect, and consultant to establish working relationships through effective interpersonal communication skills.
- Valued completed work through billings for subtrade partners ensuring reliable attendance.

CO-OP.

City and Industrial Development Corporation of Maharashtra (CIDCO), Mumbai, India.

June 2018 to July 2018

Project Details: Mass Housing project: 16 Nos of Residential Tower of G+8 Storey constructed using Precast technique.

- Studied detailed tender documents, plans, and specifications for a mass housing project to ensure the quality of on-site operations.
- Examined foundation details including excavation, steel reinforcement, shuttering testing and casting to ensure quality.
- Provided field support by visiting pre-cast factories to study their production process.

CO-OP- Internship.

June 2017 to July 2017

Metro Group, Mumbai, India.

Project Details: Residential Tower of G+12 Storey constructed using Conventional Formwork consisting of a raft foundation with a total built-up area of 800 sqm, following basic construction principles for \$1.2M CAD.

- Studied foundation details and checked reinforcement, and shuttering under supervision before casting to ensure quality standards were met by on-site operations.
- Learned to design a Bar Bending Schedule (BBS) and estimate the concrete quantity following standard engineering procedures.
- Conducted basic safety inspections and explained safety drills to the workers, ensuring a safe work environment.

EDUCATION.

MEng in Civil Engineering.

2023 – 2024

University of Ottawa, Ontario.

Bachelor of Engineering in Civil Engineering.

2015 – 2019

University of Mumbai, India.

ACHIEVEMENTS.

- Reduced the mivan slab cycle from 10 to 8 days, amplifying project efficiency and accelerating timelines.
- Conducted rigorous safety audits, resulting in a flawless record of zero man-hours lost through proper safety practices.
- Delivered construction projects ahead of schedule by 60 days, meeting deadlines timely.
- Saved 15 MT of steel through precise bar bending schedule calculations, exemplifying efficient resource management and inventory control.
- Awarded as the best project coordinator of the year in 2021.

EXTRACURRICULAR ACTIVITIES.

- Cultural Head of Civil Engineering Student Association 2019.
- Ass. Cultural Head of Civil Engineering Student Association 2018.
- Participated in model making, group discussion, quizzes, and nuclear power plant workshops at the college level.
- Coordinated a workshop on natural fibre-the future technology of construction displaying strong leadership abilities.
- Won fashion show prizes at multiple colleges showcasing craft and attention to detail.

INTERESTS AND HOBBIES.

BIM in construction | Learned new software | Community engagements | Site visits and exploration.