

(819) 318-2385/jaedynguru@gmail.com

OTTAWA, ONTARIO. CANADA

## **PROFILE**

Tech-savvy Construction Engineering student with a strong foundation in construction drawing, systems, estimating, and management. Currently in my third year, last semester of the Construction Engineering Technology Program at George Brown College. Recognized for exceptional leadership skills and a diligent work ethic. Proficient in advanced CAD design software, including Revit, most Autodesk applications and . Experienced in presenting designs and As-Builts, preparing site plans, and ensuring compliance with building codes. Skilled problem-solver with a keen attention to detail and a commitment to optimizing plans for efficiency. Eager to contribute to construction projects and uphold the highest standards of quality, safety, and professionalism.

#### **Building Permit Canada**

February 2022 - Present, Ottawa, ON

Architectural Designer

- Permit Consultation Navigate clients providing research, advice, and assistance for regulatory compliance.
- Digitizing physical drawings and documents into digital formats for streamlined project management.
- As-Built drawings, ensuring accurate representation of the final project and compliance with building codes
- General Drawings Create detailed general drawings, including floor plans and elevations, as a foundation.
- 3D Renderings Visualize projects before construction with high-quality 3D renderings.
- Marketing Drawings Create captivating marketing drawings to showcase project potential to buyers.
- Building Permit Drawings Provide detailed permit drawings compliant with codes for a smooth approval

#### **CAPEX Ltd.**

April 2021 - January 2022, Ottawa, ON

Architectural Designer

- Present designs and As-Builts created through 3D CAD programs.
  - Well-rounded experience using CAD design, Revit, Chief Architect, and similar design programs.
- Prepare site plans and permit documents, Place and review supply orders for accuracy and completion.
- Initiate and pursue arguments to support more efficient plans which maximize yield.

## **Independent Grocery**

April 2017- September 2019, Ottawa, ON

George Brown College; Expected 2024

Supervisor

- Led staff in the manager's absence, providing training and direction.
- Addressed customer queries, resolved complaints, and managed opening and closing duties.
- Handled staffing requirements and resolved scheduling issues, Managed cash transactions, ensuring accuracy and security.

# **EDUCATION & QUALIFICATIONS**

**PROFESSIONAL ASSOCIATIONS** 

**Construction Engineering Technology Program T105** 

Awards or GPA: 3.8 GPA, Dean's Honor List 5 Terms

**AutoCAD** Algonquin College; Completed 2021

Awards or GPA: 4.0

Sheridan College; 2009-2010 Computer Sys. Tech. – Software Development and Network Engineering

Awards or GPA: 3.7 **CERTIFICATIONS** 

Six Sigma White Belt Certification

Generative AI with Google Cloud Certification Transformer Models and BERT Model Google Cloud Attention Mechanism Certification Introduction to Large Language Models Pro Core Certification

Microsoft Office Specialist Certification

OSPE - Ontario Society of Professional Engineers CIQS - Canadian Institute of Quantity Surveyors.

CCA – Canadian Construction Association TCA – Toronto Construction Association

CIOB - The Chartered Institute of Building HCAT – Heavy Construction Association of Toronto

# **SKILLS**

Autodesk / AutoCAD Revit Building Design and Drafting | Construction Estimation | Revu | Microsoft 365 Artificial Intelligence | Sustainable Construction | 3D Modeling & BIM | Building Codes & Regulations | Technology Integration | Blender/Rhino3D | Risk Assessment | Attention to Detail & Quality | Leadership & Teamwork | Project Management |