



April 30, 2024

Dolyn Construction Ltd. is a well-established, mid-sized General Contractor, Construction Manager and Design Builder and we are seeking to fill a vacant **Project Manager** position.

Responsibilities

- Read blueprints, specifications, and drawings
- Prepare and submit construction project estimates
- Plan and prepare construction schedules, milestones and monitor progress
- Prepare contracts and negotiate revisions, changes, and additions to contractual agreements
- Establish and implement policies and procedures for quality control
- Select trade subcontractors and co-ordinate their activities
- Plan and manage budgets
- Develop and implement quality control programs
- Plan, organize, direct, control and evaluate daily operations
- Prepare reports as required
- Participate in and augment our ongoing safety program

Qualifications

- Post secondary education in engineering, project management or architecture
- Eligible to obtain Secret Security Clearance
- Valid Driver's License and reliable vehicle
- Working at Heights, WHMIS, First Aid, PMP

Experience

- 5 years of experience in Construction Project Management dealing in the ICI sector
- Experience delivering projects that range in value from \$300,000 to \$25,000,000 locally
- Experience with MS Office, MS Project and Procore

Please send your resume to benita@dolyn.com. We thank you for your interest in our company. Only suitable candidates will be contacted for an interview.

