

Abhinav Kalal

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Experience

DCM – Team lead / Finisher

Nov 2024 – Present

- Drove a 25% improvement in shift start-up and end-of-day efficiency by supervising & coordinating nightly production activities.
- Ensured precision and consistency by operating and maintaining advanced finishing equipment, resulting in a 30% reduction in errors.
- Partnered with production, maintenance & quality teams to meet production targets, achieving 100% compliance.
- Reduced material waste by 15% through process improvement initiatives that enhanced workflow efficiency.

Anjali Construction - Project Coordinator

Sep 2021 - Mar 2023

- Managed full lifecycle of construction projects, achieving a timely and budget compliance completion rate of 90%.
- Oversaw & motivated teams of 20–50 workers & delegated tasks effectively, improving productivity standards by 25%.
- Enhanced resource utilisation with a 30% improvement by coordinating with clients, vendors & subcontractors.
- Streamlined procurement logistics, reducing project delays by 20% through supply chain optimisations.

Baba Carting – Scheduler and Planner

Sep 2018 - Dec 2021

- Directed daily logistics operations, increasing order processing efficiency by 25% by optimized dispatch scheduling.
- Improved audit readiness & regulatory compliance with a 35% enhancement by maintaining shipment documentation.
- Boosted operational efficiency by 20% through delivery schedule optimizations & enhanced documentation workflows.
- Achieved a high client satisfaction rate of 95% by resolving customer inquiries & ensuring consistent follow-up.

Certifications

Student Certification - Procore Certified - Certification covering practical use of construction project management tools, including budgeting, bidding, RFIs, submittals, drawings, inspections, contracts, and punch lists

Scale and Calibration Certification – Bluebeam University

Start Using Bluebeam for Estimator – Bluebeam University

Lean Six Sigma White Belt Certification- Six Sigma Society

Estimator Certification - Procore Certified

Pathway to ICI Construction- O.G.C.A.

- Gained comprehensive knowledge of Project Coordinator (PC) and Field Coordinator (FC) roles, daily responsibilities, required hard and soft skills, and coordination practices across the full ICI project lifecycle
- Learned pre-construction processes, including page-turn reviews, scope development, quantity take-offs (QTO), schedule development, procurement planning, value engineering, and preparation of safety and quality control plans
- Developed understanding of construction-phase activities such as site preparation, surveying, excavation and shoring, substructure and superstructure work, building envelope systems, and interior construction coordination

- Acquired practical insight into project controls and communication tools, including RFIs, submittals, change management procedures, delivery methods, and stakeholder coordination from mobilisation through occupancy
- Understood post-construction and close-out requirements, including commissioning, deficiencies management, as-built documentation, O&M manuals, occupancy readiness, and key priorities during the first week and first month of project execution

Education

Canadore College - Postgraduate Certificate in Project Management

Canadore College@Stanford - Postgraduate Certificate in Logistics & Supply Chain Management

Veer Narmad South Gujarat University - Bachelor of Science in Mathematics

Courses: Leadership for Supply Chain and Effective Communication, Supply Chain Accounting, Project Management Fundamentals, Project Scheduling and Cost Management.

Concentration: Logistics Coordination, Risk Mitigation, Quality Management & Lean Methodology

Skills

Technical Skills: Project Lifecycle Management, Production Planning and Analysis, Quality Assurance, Risk Mitigation, Compliance and Safety Protocols, Inventory Management, Order Processing, Change Management, and Construction Specification knowledge, Key Performance Metrics.

Software Knowledge: Primavera P6, MS Project, Smartsheet, Blueprint Reading, Bluebeam Software, Procore Software, AutoCAD, SharePoint, MS Office Suite (Excel, Outlook, Word), Project Management Tools, Logistics Tracking Software, ERP Systems, Data Entry and Reporting Tools,

Soft Skills: Problem-solving, communicating with stakeholders, Teamwork, strategic thinking, Time Management, detail-oriented, Scope, Leadership, development skills, Customer Service, Analytical Thinking, Decision Making, Cross-functional Coordination, Fast-Paced, Pricing, Stakeholder management, Collaboration, Written and verbal Communication skills, responsiveness, Adaptability, organizational skills, Ownership skills, Multitasking.