



## **CAREER OPPORTUNITY**

### **Senior Site Superintendent – Ottawa Region**

#### **About the Role**

We are seeking an experienced Senior Site Superintendent to lead institutional and commercial construction projects across the Ottawa region.

The successful candidate will independently manage multi-trade projects in the \$1M–\$10M range, including additions, phased renovations, and work within active or occupied facilities. This role requires strong leadership, proactive planning, disciplined documentation, and the ability to anticipate and resolve issues before they impact schedule or cost.

#### **Key Responsibilities**

- Lead all on-site construction activities from mobilization through closeout.
- Develop and actively manage the project schedule in collaboration with the Project Manager.
- Coordinate multiple trades and subcontractors to ensure efficient sequencing and productivity.
- Enforce OHSA requirements and company safety program standards, including site meetings and hazard review.
- Review drawings, specifications, shop drawings, and submittals to ensure proper field execution.
- Manage site logistics in constrained or occupied environments.
- Conduct coordination meetings and participate in consultant inspections and progress meetings.
- Maintain comprehensive documentation within Procore, including daily logs, RFIs, deficiencies, and progress tracking.
- Identify and proactively resolve scheduling, coordination, and quality risks.

#### **Qualifications**

- Minimum 5+ years' experience as a Site Superintendent on institutional, commercial, or similar ICI projects.
- Demonstrated experience independently managing multi-trade projects of significant scope and complexity.
- Strong working knowledge of Ontario OHSA requirements and proven safety leadership.
- Advanced understanding of construction sequencing, scheduling, and site logistics.
- Proven ability to interpret architectural, structural, mechanical, and electrical drawings.
- Proficiency with MS Office (Outlook, Word, Excel).
- Strong leadership, communication, and organizational skills.
- Valid driver's license.
- Red Seal certification as well as post-secondary education in Construction Management considered an asset.
- Experience using Procore for documentation and project communication is considered an asset.
- Engineering, or a related field considered an asset.
- Bilingual (English/French) considered an asset.

#### **What We Offer**

- Competitive compensation commensurate with experience
- Comprehensive benefits package
- Mileage compensation
- Annual leisure benefit allowance
- Opportunity to lead complex institutional and commercial projects
- Long-term career stability and growth