

PROJECT MANAGER



ZW MANAGEMENT INC.

Date: February 13, 2026

Status: Permanent, Full-time

Applications: email kasia.leblanc@zwgroup.com

Location: Ottawa, ON

About us

Founded in 1986, ZW Management Inc has built a strong reputation for competence, integrity, and dependability in providing Project Management services on projects that make a difference.

We believe the success of a Project Management assignment depends on Leadership and a true partnering commitment by the team members. Our success as Project Managers is reflective of our ability to focus the team on realistic goals and on successfully finding solutions to problems that may stand in the way of achieving project objectives.

We provide an efficient management process that allows our clients to make informed decisions. We operate on the principle that we are an extension of our client and provide a seamless interface between the Client and ourselves.

Your role

Be a part of an amazing team!

We are seeking an experienced **Project Manager** to join our team. Responsibilities include overseeing the planning, implementation, and tracking of projects from start to finish; while ensuring projects are completed on time, within scope, and budget. You will be working with clients, internal teams, and external stakeholders to ensure that projects are delivered successfully.

What your Responsibilities would be

- Lead and manage project teams to deliver projects on time, within scope, and budget.
- Lead Client and Project Meetings and manage multiple stakeholders
- Be a point of contact for the client and build the client relationship.
- Ensure client's interests are represented and respected for contractual and technical issues.
- Develop project plans, including defining project scope, goals, and deliverables.
- Monitor project progress and adjust project plans as necessary to ensure successful project completion.
- Conduct risk assessments, develop mitigation plans and monitor project risks.

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- Manage project budgets and resource allocation.
- Ensure compliance with project management standards and best practices.
- Lead capital projects on behalf of owners with varying sizes and complexity.
- Strategic advisor.
- Mentoring Assistant Project Managers or Project Administrators.

Qualifications

- University Degree in Engineering or equivalent.
- P. Eng. or PMP designation would be an asset.
- 5-10+ Years experience managing projects as owner's representative.
- Experience managing large-scale, complex projects from initiation to closure.
- Experience in Healthcare or Clinics an asset.
- Ability to obtain security clearance.
- Strong computer skills, MS Project, Word, Excel, Visio
- Strong leadership and team management skills.
- Excellent communication and interpersonal skills.
- Understanding of Project Management methodologies.
- Strong organizational and time-management skills.
- Ability to work effectively in a team environment.
- Deep knowledge of various design and construction methodologies, project management models and financial management, contract law, and relevant legislation
- Practical knowledge of procurement practices, bid preparation, and contracts.

If you are an experienced Project Manager and have a track record of delivering successful healthcare projects, we encourage you to apply for this exciting opportunity.

Why Chose ZW

We offer a competitive salary, a comprehensive benefits package, and the opportunity to work with a dynamic team of professionals.