# KHALID SABILALLAH

**Construction Project Coordinator | Assistant Project Manager | 10 Years in Construction**

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## PROFESSIONAL SUMMARY

Construction professional and architect with 10 years of experience in project coordination, site supervision, cost estimating and subcontractor management on large-scale residential and institutional developments. Led a CAD $20M, 500-unit project with more than 150 daily workers on site, and coordinated nearly 100 subcontractors on a CAD $100M, 3,000-unit development. Skilled in construction scheduling, quantity takeoffs, budget tracking, change orders, procurement and project documentation. Currently Carpenter Foreman on the South Bridge project in Ottawa, bringing Canadian construction site experience and workplace safety training. Preparing for the PMP certification. Bilingual in English and French.

## TECHNICAL SKILLS

- **Project Coordination:** construction scheduling, progress tracking, subcontractor coordination, change orders, project documentation, client and consultant reporting
- **Cost Estimating & Budgeting:** quantity takeoffs, cost estimating, budget tracking, material planning, cost control
- **Construction Documentation:** blueprint reading, technical specifications, daily progress reports, organized project files
- **Construction Safety & Quality:** workplace health and safety, WHMIS, Working at Heights, site safety compliance, quality control, site inspections, deficiency tracking
- **Software:** Microsoft Excel, Word and Outlook (Microsoft 365), MS Project, AutoCAD, Revit, SketchUp

## PROFESSIONAL EXPERIENCE

**Carpenter Foreman (Site Foreman)** **Aug 2026 – Present**

*PCMS Carpentry Inc., Ottawa, ON*

*South Bridge project — subcontractor to Laurin*

- Coordinate daily carpentry work and crew assignments with the general contractor's site team
- Prepare daily progress reports and quantity takeoffs for material ordering
- Plan weekly work and sequence crews around other trades to keep the schedule on track
- Supervise framing and Blueskin weather-barrier installation and check quality against drawings

**Project Manager** **Mar 2024 – Jan 2026**

*SKN International, Algiers*

*Residential development — 500 units in 20 nine-storey buildings (CAD $20M)*

- Managed project planning, scope development, scheduling and budget tracking from mobilization to handover

- Coordinated more than 150 daily workers, subcontractors and material deliveries across 20 buildings
- Tracked costs, negotiated change orders (out-of-scope items, quantity changes, schedule extensions) and reported progress to the client
- Supervised an on-site concrete batching plant (120 $m^3$/h) aligned with pour schedules

**Technical Office Manager** **Sep 2022 – Feb 2024**

*SKN International, Algiers*

*Residential development — 3,000 units (CAD $100M) plus site works and civil infrastructure (CAD $15M)*

- Coordinated nearly 100 subcontractors across structural work, finishing trades and heavy equipment rental
- Coordinated material procurement, reviewed subcontractor estimates and verified quantities and costs to support budget tracking
- Organized drawings and technical documentation for site teams
- Tracked site deficiencies through inspections and followed them through to resolution

**Architect – Site Inspection** **Feb 2017 – Sep 2022**

*SKN International, Algiers*

*Institutional project — university campus for 4,000 students*

- Inspected structural work (formwork, rebar) and MEP systems against drawings and specifications
- Coordinated with engineers and subcontractors to resolve conflicts and keep work on schedule
- Supervised the renovation of part of the existing university department; when a hidden leak was found behind new drywall, stopped work, arranged repair and drying, and redeployed the crew

**Architect – Site Supervision** **Mar 2016 – Jan 2017**

*Zerarga Houcine Architecture, Algiers*

*Institutional project — 4,000-seat university, Tipaza*

- Monitored construction progress and quality on site and reported to the project team

## EDUCATION & TRAINING

**Master's in Architecture & State Architect Diploma** — EPAU, Algiers (2010 – 2016)

*WES-assessed as equivalent to a Canadian Bachelor's and Master's degree*

**Residential Renovation Pre-Apprenticeship** — YMCA, Ottawa (12 weeks, Oct 2026)

*Framing, drywall, taping, tiling and painting*

**PMP Certification (PMI)** — In Progress (self-study)

## SAFETY CERTIFICATIONS

Working at Heights • Standard First Aid & CPR • Worker Health & Safety Awareness • WHMIS

## LANGUAGES

English (professional) • French (fluent) • Arabic (native) • Turkish (working)